

DISCOVERY WORKFLOW®

The power to go beyond just processing.

BACKGROUND

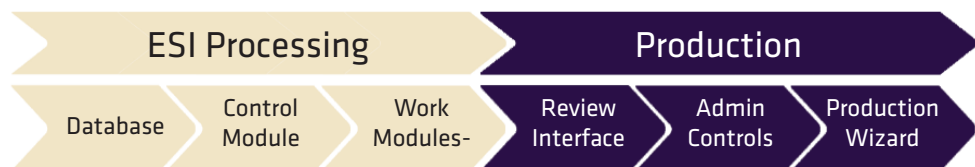
Built on a modular architecture, TCDI's proprietary ESI Processing platform (Discovery WorkFlow) allows for the development and implementation of different work modules based on clients' individual Processing needs. This workflow is automated; it feeds directly into the Review and Production database repository and provides audit log tracking from system intake through to document production.

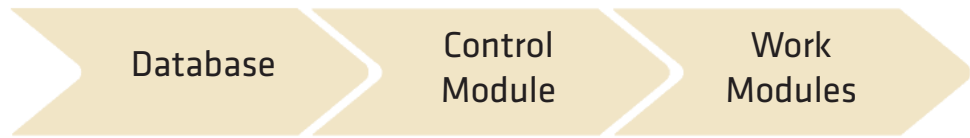
Discovery Workflow can filter, de-duplicate and extract metadata and text from more than 390 file types, including Lotus Notes databases and Exchange email. Discovery WorkFlow also manages many advanced Processing applications, providing valuable cost savings and productivity enhancements within document review.

In addition to functional capabilities, Discovery WorkFlow offers the benefit of speed and scalability by managing the distribution of work over a large farm of "server-soldiers." To put this into context, TCDI recently filtered 2 terabytes of data, and processed and loaded 1.3 terabytes of data for Document Review within an 8-day window.

All of TCDI's ESI Processing takes place within secure networks, and each client's data is authenticated to a specific, segregated SQL server. Throughout the Processing phase, TCDI's staff performs multiple quality control checks and adheres to structured guidelines that ensure the security, integrity and availability of your data at all times.

ONE INTEGRATED SOLUTION





Track Objects to be Processed
 Track Reviewable Objects
 Track Object Descriptions
 Track Job Records
 Track Audit & Results Records
 Leverage Integrated Workflow
 Set Call Parameters

Manage Data Entry
 Define Workflows
 Define Individual Data Paths
 Define Output Formats
 Reporting
 View Data Types
 Manage Exceptions

File Intake & Inventory
 Paper Import
 Forensic Copying
 Metadata & Text Extraction
 Indexing for Concept Search
 Indexing for Clustering
 Indexing for Near-Dup Identification
 De-Duplication
 Data Filtering
 File De-NIST
 Foreign Language Detection
 Foreign Language Translation
 Email Thread Detection
 Pre-Tagging
 TIFF Image Conversion
 OCRing
 Image &/or File Numbering
 Load File Generation
 Database Loading

DISCOVERY WORKFLOW BENEFITS

- Automated Process Control Improves Efficiency and Accuracy
- Eliminates Manual Data Handoffs
- Integrates Modules for Standard, Specialized and Customized Processing Requirements
- Distributes Work Across a Large Server Network (Soldiers)
- Seamless Integration with ClarVergence Review Platform
- Detailed Audit Control for Defensibility
- Modular Design Allows for Rapid Adoption of Emerging Technology