

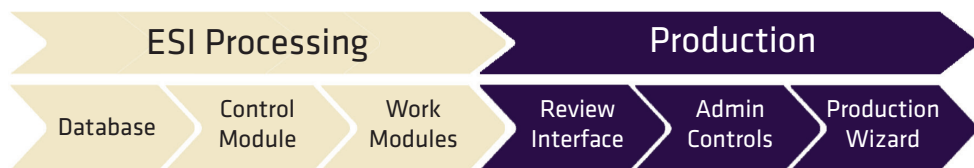
BACKGROUND

Built on a modular architecture, TCDI’s proprietary ESI Processing platform (Discovery WorkFlow) allows for the development and implementation of different work modules based on clients’ individual Processing needs. This workflow is automated; it feeds directly into the Review and Production database repository and provides audit log tracking from system intake through to document production.

Discovery Workflow can filter, de-duplicate and extract metadata and text from more than 390 file types, including Lotus Notes databases and Exchange email. Discovery WorkFlow also manages many advanced Processing applications, providing valuable cost savings and productivity enhancements within document review.

In addition to functional capabilities, Discovery WorkFlow offers the benefit of speed and scalability by managing the distribution of work over a large farm of “server-soldiers.” To put this into context, TCDI recently filtered 2 terabytes of data, and processed and loaded 1.3 terabytes of data for Document Review within an 8-day window.

All of TCDI’s ESI Processing takes place within secure networks, and each client’s data is authenticated to a specific, segregated SQL server. Throughout the Processing phase, TCDI’s staff performs multiple quality control checks and adheres to structured guidelines that ensure the security, integrity and availability of your data at all times.



DISCOVERY WORKFLOW BENEFITS

- Automated Process Control Improves Efficiency and Accuracy
- Eliminates Manual Data Handoffs
- Integrates Modules for Standard, Specialized and Customized Processing Requirements
- Distributes Work Across a Large Server Network (Soldiers)
- Seamless Integration with ClarVergence Review Platform
- Detailed Audit Control for Defensibility
- Modular Design Allows for Rapid Adoption of Emerging Technology

DISCOVERY WORKFLOW MODULES

Database

- Track Objects to be Processed
- Track Reviewable Objects
- Track Object Descriptions
- Track Job Records
- Track Audit & Results Records
- Leverage Integrated Workflow
- Set Call Parameters

Control Module

- Manage Data Entry
- Define Workflows
- Define Individual Data Paths
- Define Output Formats
- Reporting
- View Data Types
- Manage Exceptions

Work Modules

- File Intake & Inventory
- Paper Import
- Forensic Coping
- Metadata & Text Extraction
- Indexing for Concept Search
- Indexing for Clustering
- Indexing for Near-Dup Identification
- De-Duplication
- Data Filtering
- File De-NIST
- Foreign Language Detection
- Foreign Language Translation
- Email Thread Detection
- Pre-Tagging
- TIFF Image Conversion
- OCRing
- Image &/or File Numbering
- Load File Generation
- Database Loading